



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

- Plot No. DG/13, Premises No. 04-3333, Action Area-ID,
New Town, Kolkata - 700 156

Memo No : 10047/NKDA-14011/2/2021-IT SEC(NKDA)-NKDA

Date: 21/11/2022

NOTICE INVITING QUOTATION
N. I. Q No: 14 /NKDA/Admn of 2022

Sealed Quotations are invited from the reliable Agencies for “Comprehensive Annual Maintenance Contract of Intercom Facility at the Commission of Inquiry’s Office located at 01, Major Arterial Road, New Town, Kolkata” as per the following Schedule, Terms and Condition: -

1. **Schedule:**

SI No.	Description of Item	Time Period	Unit Rate (₹.)	Amount (₹.)
1	Comprehensive Annual Maintenance Contract	One Year		

2. **Important Dates :**

Last date of submission of Bids : 30/11/2022 up to 2.00 P.M
Date of opening of Bids : 30/11/2022 at 3.00 P.M

3. **Scope of Work :**

- (1) Comprehensive Annual Maintenance Contract with all hardware except consumables (like cable) and Plastic Part of Intercom Facility for the Commission of Inquiry’s Office at 01, Major Arterial Road, New Town, Kolkata.
- (2) Preventive Maintenance to be made on monthly basis and Report to be submitted.

4. **Payment :** Payment will be made on submission of Invoice and Monthly Preventive Maintenance Report in triplicate copies.

5. **Terms & Condition :**

- (1) The Rate should be inclusive of GST.
- (2) Interested Agencies are requested to submit their Quotation with the requisite document to the office of the undersigned well within the scheduled date.
- (3) The undersigned reserves the right to reject any or all the quotations so received without assigning any reason whatsoever.
- (4) This Authority has the right to cancel the order at any point of time during the contract period.

6. **Document to be submitted :**

- (1) Seal & Signature of NIQ Document.
- (2) PAN / TAN Document.
- (3) Experience Certificate.

Executive Engineer (Electrical)
New Town Kolkata Development Authority

Memo No : 10047/1(5)/ NKDA-14011/2/2021-IT SEC(NKDA)-NKDA

Date: 21/11/2022

Copy forwarded for kind information to :

1. The Secretary, Justice Lokur & Justice Bhattacharya Commission of Inquiry.
2. Chief Executive Officer, NKDA.
3. Finance Officer, NKDA.
4. System Manager, NKDA.
5. Official Website of NKDA (www.nkdamar.org).

Executive Engineer (Electrical)
New Town Kolkata Development Authority

Financial Bid

To
The Executive Engineer (Electrical)
New Town Kolkata Development Authority
New Town
Kolkata – 700156

Sub : Financial Proposal for Comprehensive Annual Maintenance Contract of Intercom Facility at the Commission of Inquiry's Office located at 01, Major Arterial Road, New Town, Kolkata

SI No.	Description of Item	Time Period	Unit Rate (₹.)	Amount (₹.)
1	Comprehensive Annual Maintenance Contract	One Year		

NB : Rate is inclusive of GST.

Signature :

Name and Designation :

Name of the Organisation :

Contract Details :